

**Arkansas Association of Conservation Districts  
Monroe R. Samuel Forestry Clinic  
April 22, 2008  
University of Arkansas at Monticello  
Drew County Fairgrounds**

- 8:00am**                    **Clinic setup – Volunteer Activities**  
Direct buses to parking  
Put up banner  
Coffee and snacks  
Registration Table  
Assign positions  
Place tags on trees  
Computer station  
Orient volunteers  
Greet guests, VIP's, etc.  
Quickly review all items on agenda
- 9:00am**                    **Registration Begins – JoAnn Long and volunteers**  
**9:40am**                    **Welcome – Sonny Jones, AACD**  
**Clinic Instructions – Troy Odom, Forestry Chair**
- 9:55am**                    **Travel to Clinic Stations**
- 10:00am**                   **Clinic Starts**
- 11:30am**                   **Caterer arrives for Lunch setup**  
**Make sure tables and awards are in place**
- 12:00pm**                   **Lunch**
- 1:00pm**                    **Awards Ceremony**  
**Introductions and Appreciation**  
**Southern Regional Woodland Clinic – Troy Odom**  
**Present awards – Sonny Jones & Troy Odom**  
**Close**